

Subject: Resolution No. 33-25A15

**CREATING A NEW PARENT ADVISORY COUNCIL**

- Commissioners Jill Wynnns, Eric Mar, Eddie Y. Chin, Emilio B. Cruz, Dan Kelly, Sarah Lipson, and Mark Sanchez

**WHEREAS:** The San Francisco Unified School District has made involving parents one of its central goals, and

**WHEREAS:** The Board of Education in 1993 created a Parent Advisory Council to advise the Board on issues concerning parents, parent involvement, and parent concerns regarding student achievement and other student issues, and

**WHEREAS:** That Council has not been functioning for several years, and

**WHEREAS:** The federal Elementary and Secondary Education Act, No Child Left Behind, of 2001, Section 1118(e)(12), recommends the establishment of parent advisory councils, and

**WHEREAS:** As major stakeholders, parents are entitled to a formal process for participating in Board policy making, and

**WHEREAS:** When the Board has the benefit of parent recommendations before making decisions regarding children's' education, the Board has more of the information needed to make policies that reflect the shared educational goals of the Board and parents, and

**WHEREAS:** The Board of Education wishes to address the economic and historic barriers to full involvement that may be present in some communities.

**THEREFORE BE IT RESOLVED:** That the Board hereby creates a new Parent Advisory Council to ensure a diverse group of parents are an integral part of the Board of Education decision-making process and, therefore, create a true partnership between parents, the District, and the Board, and

**FURTHER BE IT RESOLVED:** That the Parent Advisory Council be made up of 15 volunteer members appointed by the Board of Education, all of whom are the parent, grandparent, foster parent or legal guardian of a currently enrolled public school student, and

**CREATING A NEW PARENT ADVISORY COUNCIL**

Commissioners Jill Wynns, Eric Mar, Eddie Y. Chin, Emilio B. Cruz, Dan Kelly, Sarah Lipson, and Mark Sanchez

Page 2

**BE IT FURTHER RESOLVED:** That in order to be truly representative of the diverse makeup of the San Francisco Unified School District, that every effort is made to appoint individuals who represent a variety of active involvement experiences, past or present, in school site, community and parent organizations and who represent:

1. All geographic areas and socioeconomic levels within the City; and
2. All grade levels, Pre K through 12, and programs, including, but not limited to, Special Education, GATE, English Language Learners and County Schools; and

**FURTHER BE IT RESOLVED:** That the Board of Education hereby establishes an Ad Hoc Committee to accept nominations to the Parent Advisory Council and to make recommendations to the Board of Education for initial appointments to the Parent Advisory Council; and

**BE IT FURTHER RESOLVED:** That Parent Advocates for Youth will work with the staff as assigned by the Superintendent to coordinate outreach and to solicit nominations from diverse community groups and submit a list of names for appointment to the Ad Hoc Committee. The Board will review the list and appoint the Committee; and

**FURTHER BE IT RESOLVED:** That individuals seeking to serve as founding members of the Parent Advisory Council may submit their names to the Board of Education and organizations with demonstrated interest and commitment to public schools and public school students may also submit the names of individuals to serve on the Parent Advisory Council. The Board of Education will forward all such names to the Ad Hoc Committee for review and screening; and

**BE IT FURTHER RESOLVED:** That the Board of Education will review the nominations and appoint the members of the Parent Advisory Council; and

**FURTHER BE IT RESOLVED:** That the initial term for members of the Parent Advisory Council shall be staggered, with eight of the initial members appointed for a two year term, and the seven remaining members appointed for a one year term, as designated by the Ad Hoc Committee based on the wishes of the nominees; and

**BE IT FURTHER RESOLVED:** That the Ad Hoc Committee will be dissolved once the Parent Advisory Council is appointed and operating; and

**FURTHER BE IT RESOLVED:** That subsequent to initial appointments being made, vacancies will be filled through nominations by the Council to the Board or by direct submission by interested parties to the Board. The Board will then vote on the nominations; and

**CREATING A NEW PARENT ADVISORY COUNCIL**

Commissioners Jill Wynn, Eric Mar, Eddie Y. Chin, Emilio B. Cruz, Dan Kelly, Sarah Lipson, and Mark Sanchez  
Page 3

**BE IT FURTHER RESOLVED:** That the terms of appointment for members of the Parent Advisory Council shall coincide with the academic year; and

**FURTHER BE IT RESOLVED:** That members of the Parent Advisory Council may only be removed by the Board of Education on the recommendation of the Council. However in the event of three unexcused absences, the member shall be deemed to have vacated the position on the Parent Advisory Council;

**BE IT FURTHER RESOLVED:** That in the event a vacancy occurs on the Parent Advisory Council, a successor will be appointed by the Board of Education to complete the unexpired term; and

**FURTHER BE IT RESOLVED:** That members of the Parent Advisory Council may serve two full terms and may not be reappointed after the expiration of two full terms;

**BE IT FURTHER RESOLVED:** That the Parent Advisory Council shall elect a Chair and other officers as deemed appropriate and that the term of office for the Chair shall be one year; and

**FURTHER BE IT RESOLVED:** That the Parent Advisory Council shall develop rules of procedure that, among other things, shall set a meeting schedule; and

**BE IT FURTHER RESOLVED:** That all meetings of the Parent Advisory Council are public meetings, that meetings of the Parent Advisory Council shall be held in an accessible public facility and the Parent Advisory Council shall comply with the California State open meeting and public records laws; and

**FURTHER BE IT RESOLVED:** That the Parent Advisory Council will meet at least six (6) times per year and shall receive staff support, which will include preparation of meeting notification; translation services; and producing and disseminating agendas and reports, and

**BE IT FURTHER RESOLVED:** That the District will work with Parent Advocates for Youth and others to secure private funding to support the work of the Parent Advisory Council; and

**CREATING A NEW PARENT ADVISORY COUNCIL**

Commissioners Jill Wynns, Eric Mar, Eddie Y. Chin, Emilio B. Cruz, Dan Kelly, Sarah Lipson, and Mark Sanchez

Page 4

**FURTHER BE IT RESOLVED:** That the Parent Advisory Council will advise the Board on ways to increase parent participation in Board decision-making, improve Board-to-school and school-to-home communication resolutions before the Board of Education and advise the Board of Education on existing policies including, but not limited to:

- Budget issues
- School calendar
- Major curriculum changes
- Discipline policies and procedures
- Enrollment policies and procedures
- Facilities planning
- Graduation requirements
- School openings and closings
- Support services such as student health centers and nutrition services; and

**BE IT FURTHER RESOLVED:** That members of the Parent Advisory Council will make every effort to stay in communication with a wide range of organizations, school communities, and individual parents on issues of concern, and

**FURTHER BE IT R RESOLVED:** That the Parent Advisory Council will be a forum for parents to bring forth issues of concern to the San Francisco Unified School District and Board and to make suggestions about changes that will improve the achievement of students and the effectiveness of schools, and

**BE IT FURTHER RESOLVED:** That the Parent Advisory Council will prepare summaries of its meetings as a public document, as well as provide oral reports to the Board of Education, upon request of the Council or the Board; and

**FURTHER BE IT RESOLVED:** That the Board will address the concerns of the Parent Advisory Council at least semi-annually, and

**BE IT FURTHER RESOLVED:** That the development and effectiveness of the Parent Advisory Council will be reviewed by the Board of Education on after one (1) year of operation and as needed thereafter and the Board of Education shall make changes as warranted to ensure the effectiveness of the Parent Advisory Council, and

**FURTHER BE IT RESOLVED:** That this resolution supersedes that which created the original Parent Advisory Council and removes it from the Policies of the Board of Education.

3/25/03

**5/13/03**